

CERTIFIED NURSE AIDE (CNA) INSTRUCTOR

DISTINGUISHING FEATURES OF THE CLASS: This position exists at Willow Point Rehabilitation & Nursing Center and has responsibility for teaching the New York State Certified Nurse Aide course content to New York State prescribed standards. The incumbent will prepare course materials, provide class instruction, evaluate and grade student's class work, assignments, clinical, and laboratory work in preparation for students to successfully to take New York State certification examination. General supervision is under the Deputy Nursing Home Administrator for Health Services with wide leeway allowed for the exercise of independent judgment. Supervision is exercised over students enrolled in the Certified Nurse Aide program. Does related work as required.

TYPICAL WORK ACTIVITIES:

Instructs and supervises the Certified Nurse Aide course in a manner consistent with established program;

Evaluates and assesses students through administering and grading examinations, assignments, skills assessments, and clinical evaluation;

Ensures rules and/or policies governing student conduct and standards of behavior are maintained in all academic settings;

Ensures regulatory compliance with state and federal program guidelines;

Determines students have satisfactory performance of all critical knowledge and skills to ensure students are competent before performing patient care activities;

Prepares students to sit for the New York State Certified Nurse Aide exam, both computer and clinical based;

Creates class schedule and monitors student attendance.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of current nursing practice;

Skill in the application of current practical nursing procedures and techniques of resident care;

Dependability, resourcefulness, good observation skills and professionalism;

Ability to administer technical oral and written information;

Ability to communicate effectively both orally and in writing;

Ability to evaluate student's classroom and clinical

performance;

Ability to operate medical equipment (e.g. suction machine, oxygen units, vaporizers);

Ability to organize and maintain accurate records and prepare reports;

Ability to establish and maintain effective working relationships with students;

Ability to promote a positive atmosphere which facilitates optimal student progress;

Good observation;

Mental alertness;

Firmness;

Initiative;

Cheerfulness;

Patience.

MINIMUM QUALIFICATIONS:

Completion of a course of study approved by the New York State Education Department as qualifying for Registered Professional Nurse and licensure to practice as a Registered Professional Nurse in New York State and two years of nursing experience in a licensed long-term care facility AND either:

A) Certification to teach nurse aide or practical nursing; OR

B) Licensure as a trades school teacher of nurse aides; OR

C) Two years' experience teaching nursing or nursing related programs to adults in an academic setting approved by the Commissioner of Education; OR

D) Three years' experience teaching nurse aides in a residential health care facility; OR

E) Completion of a professionally-recognized course in teaching adult learners.